



APPLICATION FOR EMPLOYMENT

Bartlett Cocke General Contractors is an equal opportunity employer. All applicants are considered without regard to race, color, religion, sex, age (if over 40), national origin, or disability (if able to perform the essential functions of the job with or without reasonable accommodation). All blanks on this application require complete and accurate information. If you require assistance in completing this application, please inform a company representative.

PERSONAL (please print)

| | | | | |
|--|---------------------------------------|---|--|------------------------|
| Last Name | | First | Middle | Date |
| Street Address | | | | Home Phone |
| City, State, Zip | | | | Alternate Phone |
| Position Applied For (Be Specific; May not write "any") | | | | Social Security Number |
| Date Available | | | Pay Desired | |
| Work Preference: | Full Time <input type="checkbox"/> | Part Time <input type="checkbox"/> | Internship <input type="checkbox"/> | |
| Are you willing to work overtime as required? | | | | |
| List the hours or days you cannot work: | | | | |
| Are you at least 18 years of age? | | | | |
| Are you presently employed? | | If yes, may we contact your present employer? | | |
| Are you legally authorized to work in the United States? (Proof of identity and eligibility will be required upon employment) | | | | |
| Have you ever been employed with the Company before? | | If yes, when? | | |
| How did you learn about us? | | | | |
| Can you travel if required by this position? | | | | |
| Have you ever been convicted of, or pled guilty or no contest to, a crime other than a traffic violation? (A conviction will not necessarily disqualify you from employment) If yes, please provide date(s) and details: | | | | |
| Do you have a relative or friend currently employed with us? If so, who? | | | | |

EDUCATION

| School | Name and Location | Course of Study | Last Year Completed | Did You Graduate? | Diploma or Degree |
|--------|-------------------|-----------------|---------------------|-------------------|-------------------|
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List equipment you can operate and any skills or special training you have: _____

Bartlett Cocke General Contractors is an Equal Opportunity Employer. We encourage women and minorities to apply.

EMPLOYMENT HISTORY

List your employment history for the last ten (10) years beginning with your most recent position including any periods of unemployment or military service (attach DD Form 214). If you need additional space, please attach a separate sheet of paper.

| | | |
|------------------------|--|--------------------|
| Employer | Supervisor's Name | |
| Address | Phone | Reason for Leaving |
| City/State/Zip | Rate of Pay | |
| Job Title | Dates Employed From to | |
| Describe Duties of Job | | |

| | | |
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| Job Title | Dates Employed From to | |
| Describe Duties of Job | | |

I certify that the information contained in this application is true, complete and correct. I understand that any falsification, misrepresentation or omission of information is grounds for refusal to hire or termination of employment if such falsification, misrepresentation or omission is discovered later. I authorize any of the persons or organizations referenced in this application to provide any and all information concerning my previous employment, education, or other information that they may have with regard to any of the subjects covered in this application. I expressly release these persons and organizations from any and all liability for any damage that may result from furnishing such information. I understand that an investigative report may be made by Bartlett Cocke General Contractors (the Company) or through third parties.

I understand that the Company has the right to search anything brought onto company premises, including handbags, briefcases, vehicles, and personal effects. In the event of my employment with the Company, I agree to conform to the rules and regulations of the Company and acknowledge that these rules and regulations may be changed by the Company at any time and without prior notice to me.

I understand that the Company's acceptance of this application does not imply that I will be employed. I understand and agree that if employed, my employment is at-will and is for no definite period and can be terminated at any time without prior notice, regardless of the date of payment of my wages or salary. I acknowledge that no modification or alteration to my employment at-will status shall be binding on the Company unless it is expressly set forth in writing and signed by the President of the Company. I acknowledge that the Company's policies prohibit harassment and discrimination of any kind and that if hired, I must report any instances of harassment or discrimination of which I am made aware.

I hereby consent to provide the Company with a specimen of my urine, breath, and/or blood, at the Company's discretion, for the purpose of conducting an alcohol and/or drug test. I understand that any conditional offer of employment is contingent upon passing the test, and such conditional offer will be withdrawn if I do not successfully pass. I acknowledge that if I am hired, the Company in furtherance of its policy promoting a safe and drug-free workplace, may require me to submit to an alcohol and/or drug test at any time, without prior notice, as a condition of continued employment. I hereby give my express consent for the Company to conduct such future alcohol and/or drug tests, as permitted by law. I hereby release the Company, its agents, employees, and officers from any and all liability which may result from my participation in the alcohol and/or drug test or from the disclosure of the test results.

_____ Applicant Signature

_____ Date

Note to Applicant: The Consent and Disclosure form must be completed and attached to this application for consideration of employment.